



**Date: 31/07/2021**

The meeting of IQAC with faculty member is held on 31/07/2021 at 1.30 pm in the virtual learning Hall

The agenda of the meeting is as follows:

1. Review of AQAR 2019-20
2. Planning to prepare IIQA
3. Planning to prepare SSR

Total 23 members were present for the meeting

### **Minutes of the meeting**

The meeting was chaired by Prin. Dr. Dinesh Naik Following are the minutes of the meeting

Dr. Sanjay Nikam Coordinator of the IQAC welcomed all the staff members and requested Prin. Dr. Dinesh Naik to chair the session.

Agenda 1: Review of AQAR 2019-20

Resolution: IQAC Chairman Proposed to prepare AQAR before the timeline given by NAAC.

Agenda 2: Planning to prepare IIQA

Resolution: IQAC Chairman Proposed to prepare IIQA before the timeline given by NAAC. A thorough discussion takes place and it was unanimously decided to do accordingly.

Agenda 3: Planning to prepare SSR

Resolution: IQAC Chairman Proposed to prepare SSR before the timeline given by NAAC A thorough discussion takes place and it was unanimously decided to conduct the Criterion meetings do accordingly.

No other issue was raised in the meeting. Dr. Sanjay Nikam thanked all the members & the meeting was concluded with permission of Chairperson Prin. Dr. Dinesh Naik.

### **Report of compliance**

1. AQAR 2019-20 is prepared and submitted to NAAC on 09/09/2021.
2. Work of SSR preparation is in progress.



**Date: 25/08/2021**

The workshop on “E-Documentation” is organized on 25/08/2021 at 1.30 pm in the Virtual Learning Hall.

Total 22 teachers were present for the meeting.

### **Minutes of the meeting**

The presentation was chaired by Prin. Dr. Dinesh Naik Following are the details of the workshop

Dr. Sanjay Nikam Coordinator of the IQAC welcomed expert speaker Dr. Somnath Arote and all the staff members and requested Prin. Dr. Dinesh Naik to chair the session.

Dr. Somnath Arote explained:

1. Various techniques of E-Documentation
2. Use and functions of Google drive
3. English editing tools like Grammerly
4. Google lens
5. Dr. Sanjay Nikam thanked all the members & the meeting was concluded with permission of Chairperson Prin. Dr. Dinesh Naik.

### **Report of compliance**

During AQAR preparation the data is collected with google form.



**Date: 09/09/2020**

The meeting of IQAC core committee members is held on 09/09/2020 at 2.00 pm in Virtual Learning Hall.

The agenda of the meeting is approval of AQAR report of academic year 2019-20

Total 24 members were present for the meeting.

### **Minutes of the meeting**

The meeting was chaired by Principal Dr. Dinesh Naik.

Following are the minutes of the meeting

1. Dr. Sanjay Nikam, Coordinator of the IQAC welcomed all the members and requested Principal Dr. Dinesh Naik to chair the session.
2. He presented the AQAR report of the academic year 2019-20
3. A thorough discussion takes place and it was unanimously approved by the members
4. Dr. Sanjay Nikam thanked all the members & the meeting was concluded with permission of Chairperson.

### **Report of compliance**

AQAR 2019-20 is submitted to NAAC on 09/09/2021



**Date: 18/09/2021**

The meeting of IQAC with teachers is held on 18/09/2021 at 1.30 pm in the Virtual Learning Hall.

The agenda of the meeting is as:

1. Review of earlier meeting.
2. Academic and administrative Audit
3. Green Audit
4. Gender Audit

Total 26 teachers were present for the meeting.

#### **Minutes of the meeting**

The meeting was chaired by Prin. Dr. Dinesh Naik Following are the minutes of the meeting

Dr. Sanjay Nikam Coordinator of the IQAC welcomed all the staff members and requested Prin. Dr. Dinesh Naik to chair the session.

Agenda 1: Review of earlier meeting

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda 2: AAA

The IQAC chairman proposed to conduct an Academic and Administrative Audit by an external peer committee. It was decided to conduct the AAA on 29<sup>th</sup> October 2021. For the smooth conduct of the Audi a committee was formed

Agenda 3: Green Audit

The IQAC coordinator proposed to conduct the Green Audit. It was resolved that the work should be assigned to Ashwamedh Engineers and Consultants Nashik.

Agenda 4: Gender Audit

The IQAC chairman proposed to conduct the Gender Audit by external peer committee. The date of audit was finalised as 5<sup>th</sup> October 2021.

No other issue was raised in the meeting. The vote of thanks was proposed by Prof. Kishor Ankulnekar

#### **Report of compliance**

1. The AAA is completed on 29<sup>th</sup> October 2021.
2. The work of Green Audit is assigned to Ashwamedh Engineers and Consultants Nashik
3. The Gender Audit is completed to 5<sup>th</sup> October 2021



**Date: 10/11/2021**

The meeting of IQAC with teachers is held on 10/11/2021 at 3.30 pm in the Virtual Learning Hall.

The agenda of the meeting is as:

1. Review of earlier meeting.
2. Preparation of AQAR report of 2020-21.

Total 25 teachers were present for the meeting.

### **Minutes of the meeting**

The meeting was chaired by Prin. Dr. Dinesh Naik Following are the minutes of the meeting

Dr. Sanjay Nikam Coordinator of the IQAC welcomed all the staff members and requested Prin. Dr. Dinesh Naik to chair the session.

Agenda 1: Review of earlier meeting

The IQAC coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda 2: Preparation of AQAR report of 2020-21.

The IQAC chairman proposed to prepare the AQAR report of 2020-21. He guided about the new format of the report. A Thorough discussion took place and it was decided to complete the work as early as possible.

No other issue was raised in the meeting. The vote of thanks was proposed by IQAC Coordinator.

### **Report of compliance**

The AQAR Report of the academic Year 2020-21 was prepared and submitted to NAAC on 20/05/2022



**Date: 05/03/2022**

The meeting of IQAC Core Committee member, Committee members of AQAR and Academic Research Coordinator is held on 05/03/2022 at 1.30 pm in the Virtual Learning Hall.

The agenda of the meeting is as:

1. AQAR.of Academic year 2020-21
2. AQAR.of Academic year 2021-22
3. Review of SSR preparation
4. Any other issue

Total 10 Committee members were present for the meeting.

#### **Minutes of the meeting**

The meeting was chaired by Prin. Dr. Dinesh Naik Following are the minutes of the meeting

Dr. Sanjay Nikam Coordinator of the IQAC welcomed all the staff members and requested Prin. Dr. Dinesh Naik to chair the session.

Agenda 1: AQAR of Academic year 2020-21

The IQAC chairman proposed to prepare the AQAR report of 2020-21. A Thorough discussion took place and it was decided to complete the work as early as possible.

Agenda 2: Preparation of AQAR report of 2021-22.

It was decided to start the work of preparation of AQAR and complete work with in time.

Agenda 3: Preparation of SSR.

IQAC Coordinator informed to prepare the SSR before the validity of certificate.

No other issue was raised in the meeting. The vote of thanks was proposed by IQAC Coordinator.

#### **Report of compliance**

1. The AQAR of the academic Year 2020-21 was prepared and submitted to NAAC on 20/05/2022
2. The work of AQAR of academic year 2021-22 preparation is in progress.
3. The work of SSR preparation is in progress.